

F. Conflict Cases

1. When a case is determined to be a conflict of interest, the Regional Deputy Public Defender shall assign the case to a private attorney whose name is maintained on the conflict attorneys list.
2. The conflict attorney shall submit bills for the payment of attorney time to the Contracts Manager. In reviewing bills, the Contract Manager shall:
 - a. Review the total hours of work claimed;
 - b. Review the work expended without reference to the charge or the parties involved;
 - c. Review any costs claimed, referencing any pre-approval requirements.
3. For costs, other than attorney fees, expected to be incurred by a conflict attorney which exceed \$200.00, will be pre-approved by the Training Coordinator.
 - a. In determining pre-approval, the Training Coordinator will not disclose any information about the case to the Contracts Manager or the Chief Public Defender.
 - b. The review of pre-approval costs shall, in most cases only question if other options are available that are more cost-effective and just as good.
4. The Chief Public Defender, Contracts Manager, and Training Coordinator will confer with each other about the availability of experts or other options relating to costs in cases without reference to the specifics of any case.